

## **Instructions for Completion of Cadet Enrollment Forms**

### **Completed Forms Checklist**

- \_\_\_ CC Form 139-R
- \_\_\_ CC Form 136-R
- \_\_\_ CC Form 137-R
- \_\_\_ DA Form 3425-R

### **CC Form 139-R**

Complete Electronically – Click on desired box to see instructions for that box

#### **Part I – General Information**

- 1) Enter your name
- 2) Enter Social Security Number
- 3) Enter Student ID #
- 4) Enter your primary email address (school email preferred)
- 5) Enter your campus address
- 6) Enter Primary cell number
- 7) Enter your permanent home address (not campus address)
- 8) Enter Primary home phone number
- 9) Enter Date of Birth
- 10) Enter Place of Birth (City & State)
- 11) Enter Religious Preference
- 12) Enter Blood Type (if known)
- 13) Enter ACT score (if known)
- 14) Enter SAT score (if know)
- 15) Enter your gender
- 16) Enter your height in inches (i.e. 5'11" is 71)
- 17) Enter weight in pounds
- 18) Enter Marital Status (M-Married, D-Divorced, S-Single, W-widowed)
- 19) Enter number of Dependents (i.e. children) Enter Y for Yes and complete #19a, enter N for No, skip #19a
- 20) Enter your Ethnicity (Check the appropriate box)  
20a) Check appropriate box
- 21) Enter appropriate Citizenship box
- 22) Self explanatory
- 23) Self explanatory
- 24) Enter Next of Kin's Last Name, First Name, Middle Initial and Relationship (i.e. Jones, Pamela D., Mother)

- 24a) Enter Next of Kin address
- 24b) Enter Next of Kin phone number

### **Part II – Academic Information**

- 25) Enter “University of Oregon” 25a) Enter “003223”
- 26) Enter “University of Oregon” 26a) Enter “003223”
- 27) Enter R for Oregon resident, N for not an Oregon resident
- 28) Enter Fr-Freshman, SO-sophomore, JR-Junior, SR-senior, GR-Graduate
- 29) Enter projected graduation date, next 5 years can be found under University of Oregon Academic Calendar.
- 30) Enter Major
- 31) Enter Minor, if applicable
- 32) Enter completed credits
- 33) Enter 180
- 34) Enter College Cumulative GPA
- 35) Enter Other colleges attended, if applicable
- 36) Enter your High School
- 37) Enter ‘Y’ for yes and complete #37a, Enter ‘N’ for no and DO NOT complete #37a
- 38) Enter other scholarships, if applicable
- 39) Enter JROTC experience, if applicable

### **Part III – Current or Prior Military Service (To include Producing Programs)**

- Check Not Applicable, if you are not prior service or did not serve in the National Guard or Army Reserves, then proceed to Part IV
- If you are prior service or served/currently serve in the ARNG or USAR, complete 40 – 41i with as much detail as possible

### **On Page 2**

- 42) Read information check the box
- 43) Read information and check the appropriate box. If the statement is “Not True”, you must explain the circumstance.
- 44) Check the appropriate Box – complete **When:** box, if necessary
- 45) Read information and check appropriate\_box(es) – Ensure you check either “I do” or “I do not” box
- 46) Read information and check the appropriate box
- 47) Read information and check appropriate box

**At this point, Review all information to ensure it is correct and then Sign document in INK. Return all six pages when completed.**

**CC Form 136-R**

- 1) Read the Form
- 2) Date the document
- 3) Sign document in INK
- 4) Print your name

**CC Form 137-R**

- 1) Complete either Part I or Part II – Do not complete both

**DA Form 3425-R**

- 1) Visit University of Oregon Health Center (Or preferred Physician) and have them sign the form